



**Activity Leader Application**  
Coeur d'Con at Coeur d'Alene Public Library  
August 24, 2024  
10:00 AM to 4:00 PM

**SUBMIT THIS COMPLETED FORM**

By Mail:  
Coeur d'Alene Public Library  
c/o Angela Flock  
702 E Front Ave  
Coeur d'Alene, ID 83814

By E-Mail:  
coeurdcon@gmail.com

By Online Form:  
coeurdcon.com

Questions? Please email us at [coeurdcon@gmail.com](mailto:coeurdcon@gmail.com)

**DEADLINE JUNE 30, 2024**

**SELECTED APPLICANTS WILL BE NOTIFIED IN JULY 2024.**

Applicant's Name

\_\_\_\_\_

Phone

\_\_\_\_\_

E-mail

\_\_\_\_\_

Activity Title

\_\_\_\_\_

Activity Description

\_\_\_\_\_

Intended Age Range (i.e. All-Ages, Adults, Teens, Tweens, or Kids)

\_\_\_\_\_

Do you plan to offer giveaways and/or sell merchandise? If so, what? (If you are planning to sell something, please fill out the Booth Application as well.)

\_\_\_\_\_

Equipment needs (such as a projector, laptop, etc) that you are hoping we'll provide.

\_\_\_\_\_

Have you presented this program at other conventions or conferences? If so, when and where?

\_\_\_\_\_

How would you categorize your activity?

Check all that apply.

- Panel
- Fan-Meetup
- Activity Zone
- Other \_\_\_\_\_

Which topics best describe your activity?

Check all that apply.

- Anime
- Art
- Books
- Comics
- Cosplay
- Crafts
- Diversity
- Fandoms
- Geek Culture
- Manga
- Movies
- Philanthropy
- Sci-Fi/Fantasy
- Technology
- TV Shows
- Video Games
- Writing
- Other \_\_\_\_\_

What format best describes your activity?

Check all that apply.

- In-person
- Virtual
- Both

*Please read and sign the back.*

## MORE INFORMATION ABOUT PROGRAM PROPOSALS

Before submitting your proposal, please keep the following in mind:

- Submission of your proposal does not guarantee acceptance.
- Time slots are chosen for you, based on availability. While we have a little flexibility in the time placement for panels, we may not be able to give you the exact time you want.
- Panels and Fan Meetup slots are 45 minutes in length, with a 15 minute break in-between. Activity Zones may be limited to certain times to be determined before the con.
- Coeur d’Con is unable to provide program leaders with monetary compensation.

## PRESENTER GUIDELINES

Your program can consist of as many presenters as you would like. If you are presenting with a group, please list all group members, but designate one person as the contact for the entire group. Use this person’s email address and phone number for the contact info.

## CATEGORY DESCRIPTIONS

**Panels** are presented from the stage in the Community Room to a large audience (potentially 30+ people). This type of program is typically a more lecture-based, Q&A style that tends to appeal to larger audiences. It may include one presenter or a panel of presenters. While an introduction may be made, panels are expected to be hosted by their leaders.

**Fan Meetups** are presented to a smaller audience (generally 10-20 people). This type of program is typically a more discussion-based, informal style that tends to appeal to smaller groups. It generally includes one or two presenters. Fan Meetups will not receive introductions and are expected to be hosted by their leaders.

**Activity Zones** may be presented in a wide variety of formats, including (but not limited to) an arcade-like gaming lounge or a crafting or DIY course related to a certain fandom. These are highly interactive areas, where con participants are encouraged to be part of the action. Activity Zone leaders are responsible for providing the equipment and supplies necessary for the activity and will not hold the library accountable for any potential damage.

## PROGRAM DESCRIPTION

When describing your program idea, give as much detail as possible; include a second sheet of paper, if necessary. This is really the heart of the form and the final decision is largely based on the quality and content of the program description. Try to include at least one outcome for what you would like con participants to learn/experience in your panel.

## AGE APPROPRIATE

Please keep in mind that Coeur d’Con is a family-friendly convention. While we understand that there are some programs that appeal more to older audiences (i.e. “Explore the World of Deadpool”), we want to make sure that the material presented in every program would be appropriate both in language and graphics for all ages (i.e. no full screenings of “Deadpool”). Failure to be age appropriate may result in your activity being removed from our event.

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### Authorized Signature Needed

I acknowledge that I have read, understood, and agreed to the above guidelines and that my answers are truthful to the best of my knowledge. Application submission is not a guarantee that your activity has been approved for the event. Staff will contact you with the final decision on your application in July.

Signature	<div style="border: 1px solid black; padding: 2px; display: inline-block;"><b>STAFF USE ONLY</b></div>
Printed Name	Application reviewed by (name & date): <i>Approved</i> <i>Denied</i>
Date	Applicant contacted with decision (name & date): _____